

# PLAN

- Who's your audience?
- What's your tone?
- Brainstorm ideas
- Research

# ORGANIZE

- What's the structure?
- Order of topics?

Remember: The last point is the strongest one.

# WRITE, WRITE, WRITE

- Get the first rough draft down on paper.

We'll polish it later.

# EDIT

- Look for mistakes in grammar, spelling, and citations.
- At least **two** peers need to mark your paper.

# REVISE

- What needs to be reworked?
- Do all of your ideas connect and make sense?
- What can you add to make the paper better?